

SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT
2150 Webster Street, Oakland, CA, 94612

**NOTICE OF MEETING MINUTES
OFFICE OF CIVIL RIGHTS
BUSINESS ADVISORY COUNCIL**

Thursday, April 16, 2026
1:00 p.m. – 3:00 p.m.

A meeting of the Office of Civil Rights Business Advisory Council (BAC) was held on Thursday, April 16, 2026, from 1:00 p.m. to 3:00 p.m. at BART Headquarters' Bid Room #161 at 2150 Webster Street, Oakland, CA 94612 and via Zoom video conference.

Members Present: Mydria Clark, H. Seng Kwok, Arash Firouzjaei, Que Alicea, Emmanuel Hyppolite, Danelle Tucker, Tiffany Newhouse, and Ranjani Mohana

Absent Members: Erin Hanigan, Debra Roak, Paola Santana, and Mahsa Azad

Staff & Guests: Joseph Towner, Lilian Lopez, Alexandra Arroyo, Byron Toma and Clair Song

AGENDA

1. Roll Call and Public Introductions
2. Approval of Meeting Minutes (For Action)
 - January 28, 2026, meeting minutes were approved. Emmanuel Hyppolite moved to approve, and Mydria Clark seconded the motion.
3. Update from Procurement on Upcoming Contracts (Presentation by John Mazza) (For Information)
 - John Mazza provided an update on upcoming contracts, including construction, professional services, and materials and supplies procurements, all pulled from the BART procurement look-ahead webpage as of April 6, 2026.
4. Small Business Outreach Overview (Presentation by Alexandra Arroyo) (For Information)
 - Alexandra Arroyo provided an overview of small business outreach activity. For January through March 2026, BART conducted eight outreach events with a total of 683 attendees. Four of those events were BART-sponsored with an average of approximately forty-five attendees per event.
 - Upcoming outreach events for Spring 2026 were also reviewed. April outreach events scheduled are a Procurement Summit hosted by the East Bay Small Business Development Center (SBDC) and two BART Disadvantaged Business Enterprise (DBE) Reevaluation webinars.

5. 3rd Annual Small Business Summit Planning Update (Presentation by Alexandra Arroyo) (For Information)
 - Alexandra Arroyo provided the SB Summit's time, date and agenda. The 3rd Annual SB Summit's will take place May 21, 2026, from 8:30 a.m. to 12:00 p.m. at BHQ in Oakland. The planned program includes opening remarks, two workshops and networking session with BART buyer engagement, small business support services, and prime contractors.
 - BAC members were encouraged to support the summit by sharing information within their business networks, inviting small business owners and partners, promoting the summit during their community-facing engagements, resharing BART's LinkedIn posts, and encouraging local vendors to register early and participate in workshops.
6. BAC Recruitment Update (Presentation by Joseph Towner) (For Information)
 - Joseph Towner presented a detailed table listing current members, their first and second term start dates, and their term expiration dates. The council was reminded that BAC membership must range between nine and fifteen members. At present, there are twelve active members, with seven scheduled to term in 2026, resulting in a recruitment need ranging from four to ten new members.
 - Joseph also gave an overview of the BAC ongoing recruitment efforts. These efforts include online advertisements on BART and Office of Civil Rights (OCR) websites, outreach to approximately 9,000 certified and non-certified vendors, notifications to over 90 community-based organizations, and additional promotion at small business outreach events. Twenty-three application packets have been received to date and are currently under review.
7. Measure RR Small Business Update (Presentation by Joseph Towner) (For Information)
 - Joseph Towner provided an update on small business participation within the Measure RR program. The data summarized total RR commitments, small business commitments, payment amounts, and participation percentages across various program areas. Overall, the program reflected a total RR commitment of approximately \$1.2 billion, with \$329.4 million committed to small businesses, representing 26 percent small business participation. Payment data showed that small businesses received 29 percent of total payments on RR contracts.
8. Administrative Discussion (For Information)
 - Seng Kwok requesting update on the DBE Reevaluation at the next BAC meeting.
9. General Discussion and Public Comment (an opportunity for members of the public to address the BAC on matters under their jurisdiction and not on the agenda) (For Information)
 - No Public Comment
10. Adjournment

- The meeting was adjourned. Que Alicea made the motion to adjourn and Mydria Clark seconded the motion.

2026 Meeting Schedule

The Business Advisory Council will meet in person and virtually on the following dates in the San Francisco Bay Area Rapid Transit District (BART) Headquarters (HQ) designated conference room located at 2150 Webster Street, Oakland, California 94612 and via Zoom, unless noted otherwise.

DATE TIME LOCATION

July 15, 2026	1:00pm – 3:00pm	Via Zoom/BART HQ
October 21, 2026	1:00pm – 3:00pm	Via Zoom/BART HQ