



Proposed Fee for Unsolicited Proposals for Property Development: Public Hearing



August 22, 2019
BART Board of Directors



Presentation Overview

1. New Unsolicited Proposal Review Fee – Public Hearing
2. Board Action on Fee will be under a separate agenda item (in conjunction with TOD Policy Amendment)





Unsolicited Proposal Review Fee

- Board approval and noticed public hearing required
- Board approved similar review fees in 2006
 - *Permit applications, Plan review, and Easements*
- \$149 hourly fee calculated using current salary/benefits for staff involved in review (including overhead)



Unsolicited Proposal Review Fee: Calculation

- \$149 per hour fee calculated using two data points:
 1. Salary Costs
 - *FY 20 salary base and fringe rates for employee classifications involved in reviewing Unsolicited Proposals (weighted by estimated involvement)*
 - *Results in an average employee cost of \$112 per hour*
 2. Cost Allocation Plan Percentage Calculation (CAP Rate)
 - *Calculated to determine overhead costs*
 - *Can vary year to year*
 - *33% has been approved by the FTA*
 - *\$149 per hour = \$112 (weighted salaries) x 1.33 (CAP rate)*



Unsolicited Proposal Review Fee: Calculation Continued

- *Fee will be updated every fiscal year using the effective salary information*
 - *Employee classifications, weighting, and CAP rate will remain stable*

Employee Classifications	Percentage of Review Time
Principal Development Officer	50%
Department Manager, Property Development	5%
Access Manager	5%
Senior Planner	15%
Senior Engineer	5%
Principal Engineer	10%
Group Manager, Engineering	10%

- *Fee collection process and other related information to be presented later in this meeting (TOD Policy Amendment)*