



EXECUTIVE DECISION DOCUMENT

GENERAL MANAGER APPROVAL: <div style="float: right; border: 1px solid black; padding: 2px;"> <small>DocuSigned by:</small> <i>Michael Jones</i> <small>47000790F2D7463...</small> </div>		GENERAL MANAGER ACTION REQ'D:		
DATE: 11/9/2022 11/10/2022		BOARD INITIATED ITEM: No		
Originator/Prepared by: Daniel Cooperman Dept: General Manager <div style="border: 1px solid black; padding: 2px; margin-top: 10px;"> <small>DocuSigned by:</small> <i>Daniel Cooperman</i> <small>F66DB62C3C8D4CD...</small> </div>	General Counsel <div style="border: 1px solid black; padding: 2px; margin-top: 10px;"> <small>DocuSigned by:</small> <i>Jana Belan</i> <small>F8FD7B3A73E74E8...</small> </div>	Controller/Treasurer <div style="border: 1px solid black; padding: 2px; margin-top: 10px;"> <small>DocuSigned by:</small> <i>Chris Gan</i> <small>EE11C8CEEEA04FD...</small> </div>	District Secretary	BARC <div style="border: 1px solid black; padding: 2px; margin-top: 10px;"> <small>DocuSigned by:</small> <i>Val Menotti</i> <small>AA8F1409A8F748E...</small> </div>
Signature/Date: 11/10/2022	11/10/2022	11/10/2022	[]	11/10/2022

Amendment to Agreement for Restroom Attendant Services

PURPOSE:

To obtain Board authorization to amend the existing agreement with District Works, LLC to extend the pilot end date from February 28th, 2023 to February 29th 2024. This amendment will consist of extending services at the four existing underground restrooms, adding restroom attendant services at Downtown Berkeley and Embarcadero Stations in June 2023 as well as providing attendant services at Powell and Montgomery stations in the amount not to exceed \$3,700,000.

DISCUSSION:

In response to RCI request #21-839, staff opened newly remodeled underground restrooms at Powell Street and 19th Street Stations in February 2022. These restrooms had been closed due to security threats post 9/11/2001. Following industry standards for opening underground restrooms and to ensure that these newly renovated restrooms provided BART patrons a pleasant experience, the District entered into an agreement with District Works, LLC for seven and a half weeks to their services at Powell Street and 19th Street Stations. The Board subsequently approved an amendment to that agreement in March 2022 to extend their services through the end of February 2023 while adding attendant services at Montgomery and Lake Merritt Stations. With restrooms at Embarcadero and Downtown Berkeley Stations slated to open by the end of FY23, staff desires the continuation of a successful and needed service that will benefit the District and BART's ridership. The

intention remains to shift restroom attendant services to BART staff, but at this point in time staffing is inadequate for that.

The 7.5 week pilot phase of the project was successful with District Works staff preventing misuse and abuse of the restrooms. The restrooms have been utilized by over 125,000 riders since the project was launched. Staff currently tracks the progress and success of the partnership by overall use, amount of time system service workers are required, number of times BART Police are called, and referrals to the station agent among other data.

The City and County of San Francisco (CCSF) and the Office of Economic and Workforce Development (OEWD) as part of their efforts to revitalize downtown San Francisco has given BART \$2,000,000 for a six month pilot to extend attendant services in and around the four downtown San Francisco stations. District Works, LLC will be one of two contractors providing these services and their service area will cover Powell and Montgomery Stations, while the other contractor will operate at Civic and Embarcadero Stations. This funding is part of a larger initiative led by SF OWED that will add significant resources and staffing in Downtown San Francisco through a variety of ambassador and service intensive programs. This funding will allow the District to complement other on-going efforts to address quality of life issues and prevent misuse of district property.

FISCAL IMPACT:

For this contract period, restroom attendant services at all six stations in San Francisco and Oakland are anticipated to cost \$3,000,000 annually, all of which is funded by BART. The total cost of the restroom attendants will be less as the next two underground restrooms are not slated to open until June 2023. \$2,700,000 will be funded by BART for the restroom attendant program. The attendant expansion in and around Powell and Montgomery stations is fully funded by The CCSF through the OEWD for a total of \$1,000,000. If approved by the Board, an additional \$3,700,000 in new expense will be added to the non-labor budget of Department Number 0604368 and account 681301 in FY23-FY25 for attendant services. This action is not anticipated to have any fiscal impact on unprogrammed District Reserves in the current Fiscal Year.

ALTERNATIVES:

The alternatives are not to authorize this amendment to the agreement with District Works, LLC. If that were to occur, this project would not continue past its current expiration date of February 28th, 2023.

RECOMMENDATION:

It is recommended that the Board adopt the following motion.

MOTION:

The Board authorizes the General Manager to execute amendment No. 2 to Professional Service Agreement No. 6M2087 with District Works, LLC in an amount not to exceed \$3,700,000 for FY23-25 Attendant Services.