

# **San Francisco Bay Area Rapid Transit District**

*2150 Webster Street, P. O. Box 12688, Oakland, CA 94604-2688*



## **COMMITTEE MEETING AGENDA**

**Thursday, April 18, 2024**

**2:00 PM**

**The Audit Committee Meeting will be held in person with an  
option for public participation via teleconference.**

**BART Board Room, 2150 Webster Street, 1st Floor, Oakland, CA  
94612. Zoom Link: <https://us06web.zoom.us/j/87143744867>**

**Audit Committee**

SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT  
2150 Webster Street, P.O. Box 12688, Oakland, CA 94604-2688

NOTICE OF MEETING AND AGENDA  
AUDIT COMMITTEE

April 18, 2024  
2:00 p.m.

COMMITTEE MEMBERS: Directors Saltzman (Chairperson), Foley, and Allen, and Committee Members Parry and Wong.

Chairperson Saltzman has called a Meeting of the Audit Committee on Thursday, April 18, 2024, at 2:00 p.m. in the BART Board Room, 2150 Webster Street, 1st Floor, Oakland, California 94612.

Please note that this meeting will be held in person in the BART Board Room, 2150 Webster Street, 1st Floor, Oakland, California 94612 with an option for public participation via teleconference.

Presentation and agenda materials will be available via Legistar at <https://bart.legistar.com>

You may attend the Committee Meeting in person or join the Committee Meeting via Zoom by calling 833-548-0282 and entering access code 871 4374 4867; logging in to Zoom.com and entering access code 871 4374 4867; or typing the following Zoom link into your web browser: <https://us06web.zoom.us/j/87143744867>

If you wish to make a public comment:

- 1) Submit written comments via email to [board.meeting@bart.gov](mailto:board.meeting@bart.gov), using “public comment” as the subject line. Your comment will be provided to the Committee and will become a permanent part of the file. Please submit your comments as far in advance as possible. Emailed comments must be received before 4:00 p.m. on April 17, 2024, in order to be included in the record.
- 2) Complete a “Request to Address the Audit Committee” form (available at the entrance to the Board Room) and give it to the District Secretary before the Item is considered by the Committee.
- 3) Call 833-548-0282, enter access code 871 4374 4867, dial \*9 to raise your hand when you wish to speak, and dial \*6 to unmute when you are requested to speak; log in to Zoom.com, enter access code 871 4374 4867, and use the raise hand feature; or join the Committee Meeting via the Zoom link (<https://us06web.zoom.us/j/87143744867>) and use the raise hand feature.

Public comment is limited to three (3) minutes per person.

**AGENDA**

1. Call to Order.
  - A. Roll Call.
2. Introduction of Jessica Spikes, Executive Assistant to the Inspector General.  
For Information.
3. Office of the Inspector General (OIG) Span of Control Audit: BART Can Benefit from Applying Span of Control Analysis in its Organizational Decision-Making.  
*For Information and Possible Action.*  
  
**Attachments:** [OIG Span of Control Audit - Report](#)  
[OIG Span of Control Audit - Presentation](#)
4. OIG Investigation Reports. *For Information and Possible Action.*
  - A. OIG Investigation Report: More Time Theft Cases - Cause for Concern.
  - B. OIG Investigation Report: Summary of Nepotism Investigations.
  - C. OIG Investigation Report: Lack of Procedural Understanding Fueled Allegations Against Consultant.
  - D. OIG Investigation Report: BART Improperly Embedded a Best-Value Procurement into a Fixed-Price Construction Contract.  
**Attachments:** [OIG Investigation More Time Theft Cases - Report](#)  
[OIG Investigation More Time Theft Cases - Presentation](#)  
[OIG Investigation Summary of Nepotism Investigations - Report](#)  
[OIG Investigation Summary of Nepotism Investigations - Presentation](#)  
[OIG Investigation Lack of Procedural Understanding - Report](#)  
[OIG Investigation Lack of Procedural Understanding - Presentation](#)  
[OIG Investigation BART Improperly Embedded - Report](#)  
[OIG Investigation BART Improperly Embedded - Presentation](#)
5. BART Fuel Vendor Cost Controls Audit - Internal Audit.  
*For Information.*  
  
**Attachments:** [BART Fuel Vendor Cost Controls Audit - Presentation](#)
6. Next Meeting: Date and Future Agenda Items. For Discussion.
7. Committee Member Announcements/Comments. For Discussion.  
(An opportunity for Committee members to provide brief comments on matters relevant to the Audit Committee.)

8. Public Comment.

(An opportunity for members of the public to address the Audit Committee on matters under their jurisdiction and not on the agenda. Public comment is limited to three (3) minutes per person.)

9. Adjournment.

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to this meeting, as there may be people in attendance susceptible to environmental illnesses.

BART provides services/accommodations upon request to persons with disabilities and individuals who are limited English proficient who wish to address BART Board/Committee matters. A request must be made within one and five days in advance of a Board or Committee meeting, depending on the service requested. Please contact the District Secretary's Office at (510) 464-6083 for information.

April B. A. Quintanilla  
District Secretary