

San Francisco Bay Area Rapid Transit District

2150 Webster Street, P. O. Box 12688, Oakland, CA 94604-2688



COMMITTEE MEETING AGENDA

Tuesday, November 21, 2023

2:00 PM

**The Audit Committee Meeting will be held in person with an
option for public participation via teleconference.**

**BART Board Room, 2150 Webster Street, 1st Floor, Oakland, CA
94612. Zoom Link: <https://us06web.zoom.us/j/89713131110>**

Audit Committee

SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT
2150 Webster Street, P.O. Box 12688, Oakland, CA 94604-2688

NOTICE OF MEETING AND AGENDA
AUDIT COMMITTEE
November 21, 2023
2:00 p.m.

COMMITTEE MEMBERS: Directors Dufty (Chairperson), Foley, Allen, and Parry

Chairperson Dufty has called a Meeting of the Audit Committee on Tuesday, November 21, 2023, at 2:00 p.m. in the BART Board Room, 2150 Webster Street, 1st Floor, Oakland, California 94612.

Please note that this meeting will be held in person in the BART Board Room, 2150 Webster Street, 1st Floor, Oakland, California 94612 with an option for public participation via teleconference.

Presentation and agenda materials will be available via Legistar at <https://bart.legistar.com>

You may attend the Committee Meeting in person or join the Committee Meeting via Zoom by calling 833-548-0282 and entering access code 897 1313 1110; logging in to Zoom.com and entering access code 897 1313 1110; or typing the following Zoom link into your web browser: <https://us06web.zoom.us/j/89713131110>

If you wish to make a public comment:

- 1) Submit written comments via email to board.meeting@bart.gov, using “public comment” as the subject line. Your comment will be provided to the Committee and will become a permanent part of the file. Please submit your comments as far in advance as possible. Emailed comments must be received before 4:00 p.m. on November 20, 2023, in order to be included in the record.
- 2) Complete a “Request to Address the Audit Committee” form (available at the entrance to the Board Room) and give it to the District Secretary before the Item is considered by the Committee.
- 3) Call 833-548-0282, enter access code 897 1313 1110, dial *9 to raise your hand when you wish to speak, and dial *6 to unmute when you are requested to speak; log in to Zoom.com, enter access code 897 1313 1110, and use the raise hand feature; or join the Committee Meeting via the Zoom link (<https://us06web.zoom.us/j/89713131110>) and use the raise hand feature. Public comment is limited to three (3) minutes per person.

AGENDA

1. Call to Order.

2. Independent Auditor's Report for the Fiscal Year Ending on June 30, 2023.

For Information.

- a) BART Annual Comprehensive Financial Report (AFCR) - Draft.
- b) Financial Statements of BART's Retiree Health Benefit Trust - Draft.
- c) Financial Statements of BART's Survivors Benefit Trust - Draft.
- d) Single Audit Report - Draft.
- e) Independent Auditor's Report on Compliance for Measure BB Program - Draft.
- f) Independent Auditor's Report on Compliance with the Public Transportation Modernization, Improvement, and Service Enhancement Account (PTMISEA) Guidelines - Draft.
- g) Independent Auditor's Report on Compliance with the Transportation Development Act (TDA) - Draft.
- h) BART National Transit Database Independent Accountant's Report on Agreed Upon Procedures.
- i) Agreed Upon Procedures Report for Evaluation of Board of Directors' Expenses - Draft.
- j) Management Letter - Statement of Auditing Standards 114 (SAS114) - Draft.

Attachments:

[Item 2 - BART Annual Comprehensive Financial Report - Draft](#)
[Item 2 - Financial Statements of BART's Retiree Health Benefit Trust - Draft](#)
[Item 2 - Financial Statements of BART's Survivors Benefit Trust - Draft](#)
[Item 2 - Single Audit Report - Draft](#)
[Item 2 - Independent Auditor's Report on Compliance for Measure BB - Draft](#)
[Item 2 - Independent Auditor's Report on Compliance with PTMISEA - Draft](#)
[Item 2 - Independent Auditor's Report on Compliance with the TDA - Draft](#)
[Item 2 - BART National Transit Database Independent Accountant's Report](#)
[Item 2 - Agreed Upon Procedures Report for Evaluation of Board - Draft](#)
[Item 2 - Management Letter - SAS114 - Draft](#)

3. Reconciliation of Operating Results - Budget vs. AFCR (Unaudited).

*For Information.***Attachments:**

[Item 3 - Reconciliation of Operating Results - Budget vs. AFCR \(Unaudited\)](#)

4. Review of Applications for Audit Committee Public Member Seat.

For Information and Discussion.

Attachments: [Item 4 - Review of Applications for Audit Committee Public Member - Memo](#)
 [Item 4 - Audit Committee Charter](#)
 [Item 4 - James Aguilar Application Materials - Redacted](#)
 [Item 4 - Stephanie Noble Application Materials 1 - Redacted](#)
 [Item 4 - Stephanie Noble Application Materials 2](#)
 [Item 4 - Stephanie Noble Application Materials 3](#)
 [Item 4 - Stephanie Noble Application Materials 4](#)
 [Item 4 - Stephanie Noble Application Materials 5](#)
 [Item 4 - Michael Sacks Application Materials - Redacted](#)
 [Item 4 - Melissa Wong Application Materials - Redacted](#)

5. Next Meeting: Date and Future Agenda Items. For Discussion.

6. Committee Member Announcements/Comments. For Discussion.

(An opportunity for Committee members to provide brief comments on matters relevant to the Audit Committee.)

7. Public Comment.

(An opportunity for members of the public to address the Audit Committee on matters under their jurisdiction and not on the agenda. Public comment is limited to three (3) minutes per person.)

8. Adjournment.

Please refrain from wearing scented products (perfume, cologne, after-shave, etc.) to this meeting, as there may be people in attendance susceptible to environmental illnesses.

BART provides services/accommodations upon request to persons with disabilities and individuals who are limited English proficient who wish to address BART Board/Committee matters. A request must be made within one and five days in advance of a Board or Committee meeting, depending on the service requested. Please contact the District Secretary's Office at (510) 464-6083 for information.

April B. A. Quintanilla
District Secretary