

TO: BART Police Citizen Review Board

From : George Perezvlez, Chair

DATE: April 14th, 2025

SUBJECT: Proposed disbursement and allocation of fiscal year 2025 funds per BPCRB Model language adopted in 2024 and per a letter from former President Bevan Dufty

### **Model Changes approved in 2024 as presented by Chair Perezvlez**

#### **New Section: Chapter 3-02 Budgetary Considerations**

In order to ensure training, subject matter knowledge and increase the legitimacy of the BPCRB as a separate, complementary and independent entity with a different role from the OIPA, the board of directors shall review and make the necessary budgetary allocations in order to fund staff support, training and development inclusive but not limited to membership in NACOLE, attendance to webinars, seminars and subject matter conferences like NACOLE, NOBLE and others.

#### **Letter from BPCRB and Chair George Perezvlez**

“On October 11, 2023 and again on February 12th, 2024, at a regular meeting of the BPCRB, the board voted unanimously to request an increase of funding for the BPCRB. Therefore, the BPCRB would like to respectfully request that the Board of Directors increase the allocation of funds per fiscal year to the District Secretary's Office budget for the purpose of increasing its budget for attendance to the NACOLE's conference, continued training and community outreach from the current allocated amount of \$3500 per fiscal year to \$10,000 .”

#### **Former President Bevan Dufty 2024 Letter**

In 2014, the Board of Directors authorized the allocation of \$3,500 to fund expenses related to the BART Police Citizen Review Board (BPCRB) members' attendance at the NACOLE annual conference. Via a unanimous vote at its meeting on February 12, 2024, the BPCRB is requesting that its funding allocation be increased to \$10,000 for NACOLE annual conference expenses, continued training, and community outreach. This increase is not budgeted in Fiscal Year 2025. Funds will be added to the Fiscal Year 2026 budget.

Prior to the allocation of any portion of the designated amount, the BPCRB is responsible for establishing and documenting a process for determining how the allocation will be apportioned to fund expenses related to attendance at the NACOLE annual conference, participation in training, and engagement in community outreach. No allocation will be made until a documented process has been duly adopted by the BPCRB.

Although the allocation was made for the fiscal year 2025/2026 in 2024, the District Secretary graciously agreed to make the funding available for 2025 starting in April 2025 per the District's Fiscal year.

A bylaw change will need to be written to establish a yearly process for funding allocation requests by the BPCRB to the BART Board of Directors as well as a public process by which such allocation of funding will be disbursed.

In the interim, the following is the proposal from Chair Perezvelez regarding the allocation and disbursement of funds for fiscal year 2025

### **2025-2026 Budget Funding**

Fiscal year 2025-2026: \$10,000.00

### **Proposed Disbursement**

BPCRB Training: \$2500.00

BPCRB NACOLE Attendance: \$6500.00

Community Outreach: \$1000.00

Please note that budget amounts are not necessarily set as full expenditures. The proposed amounts are set on a "not to exceed" directive. Fiscal responsibility and a proper fiduciary process requires that a high level of review and judicious disbursement be the norm. This is critical during the fiscal duress the District is currently undergoing.

### **BPCRB Training; \$2500**

The following are the topics NACOLE can train on this year. This was a scope of work submitted to the DSO by NACOLE. Please Note that once the training is done, the training module belongs to the BPCRB and can then be utilized for on boarding and continuous training. In order to ensure we fall within budget and we can also utilize some of the funding for webinar attendance.

Three topics can be chosen this year, three topics in 2026 until we build a robust library. Possible 2025 selections looking at longevity as well as through the onboarding lens are the first three in bold

- 1. Principles for Effective Oversight**
- 2. Effective Practices for Conducting and Reviewing Investigations**
- 3. Transparency and Recommended Reporting Practices**

**2026 Proposed Training by NACOLE**

4. Reviewing and Understanding Data
5. Community Outreach and Engagement
6. Identifying and Addressing Challenges and Opportunities

Other topics exist for training that can be evaluated in 2026

**BPCRB NACOLE Attendance: \$6500.00**

This year's conference is in Minneapolis, Minnesota in October.

1. The average airline ticket economy class is \$700.
2. The Hotel stay for a 5 day conference will be \$1300.
3. Conference registration fee will be \$580
4. Per Diem highest allowable reimbursement amount \$414 ( inclusive of two martial days due to travel and understanding the breakfast might be included creating a lower reimbursement amount))
5. Airport transfers: \$100

Expected total expenditure amount per individual: \$3000 (rounded). This will allow for two Board Members to attend and expand their knowledge in the field of oversight.

**Community Outreach: \$1000**

For the purpose of buying collateral materials via the District procurement process and the DSO. Please see a proposal from the Outreach Subcommittee related to purchasing a table tent/table cloth with logo, pamphlets, pens etc.

**All of these actions and discussions will require a motion on the record.**