



EXECUTIVE DECISION DOCUMENT

GENERAL MANAGER APPROVAL:		DocuSigned by: <i>Michael Jones</i> 47000790F2D7463...		GENERAL MANAGER ACTION REQ'D:	
DATE: 1/20/2026		4/16/2026		BOARD INITIATED ITEM: No	
Originator/Prepared by: Erin Spragan Dept: AGM - Finance		General Counsel		Chief Financial Officer	
Signature/Date:		Signature/Date:		Signature/Date:	
Signed by: <i>Erin Spragan</i> 735064E665D4468 4/15/2026		DocuSigned by: <i>Amelia Sandoval-Smith</i> 2528C067C44147D... 4/15/2026 []		Signed by: <i>Joseph Beach</i> 7D9A7C6E7348456... 4/15/2026 []	
				DocuSigned by: <i>Robert Franklin</i> AFF4529E1F0D45C... 4/16/2026 []	
				DocuSigned by: <i>Pamela Herlihy</i> 3BB24D65B8724F5... 4/15/2026 []	
				BARC	

Approval of Distribution from Pension Liability Trust for Administrative Costs for FY2026, FY2025, and FY2024

PURPOSE:

To request Board Authorization to charge the Pension Liability Fund for Administrative Costs for FY2026, FY2025 and FY2024 in the amount of the actual expense but not to exceed \$70,000 for each year and reimburse the District’s General Fund for costs incurred.

DISCUSSION:

In 2019, the District established IRS Section 115 Irrevocable Supplemental Pension Trust (PLT) and adopted the Pension Funding Policy. The PLT is to be used for pension payments. It can be used in the future to pay down a liability base or can be used as a stabilization fund if the required CalPERS pension contributions exceed the budgeted projections.

The Board-adopted Pension Funding Policy permits distributions to be made from the PLT; distributions from the PLT shall only be for pension funding, for PLT administration, to make payment directly to Cal PERS or to reimburse the District for such payment.

The FY2026 PLT administrative costs are comprised of Legal Fees, Bank Trust Fees, Investment Advisor fees, and Plan Administrator fees. The fees are incurred on a quarterly basis for the overall administration of the PLT. The providers are Best, Best and Kreiger LLC Law Firm, US Bank, Alan Biller Investment Advisors, and staff cost as the Plan Administrator. The staff costs are reasonable and are fully burdened prorated time.

As of June 30, 2025, and reported in the District’s Financial Statements, the PLT had a

balance of \$42,615,000 and investment income of \$2,734,000 recognized. The not to exceed administrative costs of \$70,000 represents 0.16% of the total assets as of FY ending 2025.

Any Distributions from the PLT for administrative costs require Board Approval.

FISCAL IMPACT:

Funding for the administrative costs will be charged to the Section 115 Irrevocable Supplemental Trust (PLT) for the actual costs incurred but an amount not to exceed \$70,000 for each fiscal year. The reimbursement will credit Finance Administration 0030-0301301-681391.

ALTERNATIVE:

The alternative is not to authorize charge to the Pension Liability Fund and the administrative costs for the PLT remain within the Districts Operating costs for FY2026.

RECOMMENDATION:

Staff recommend that the Board approve the following motion:

MOTION:

The District Chief Financial Officer, as Plan Administrator, is authorized to reimburse the District's General Fund for costs incurred through charges, the Pension Liability Fund for Administrative Costs for FY2026, FY2025 and FY2024 in the amount of the actual expense but not to exceed \$70,000 for each fiscal year.