



**BAY AREA RAPID TRANSIT POLICE DEPARTMENT**  
Kevin Franklin, Chief of Police  
101 8<sup>th</sup> Street  
Oakland, CA 94604-2688  
[www.bart.gov/police](http://www.bart.gov/police)

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## MEMORANDUM

**TO:** Chief Kevin Franklin via the Chain of Command  
**FROM:** Lieutenant Wendy Sanchez  
**DATE:** May 27, 2026  
**SUBJECT:** Policy Updates for BPCRB review

The Policy Review Committee met and approved the following policy for department review and acceptance. Please provide the necessary notification to the BPCRB at your convenience. The modifications to the policies are included below:

**Policy 200 Organizational Structure and Responsibility** – updated to address California Accreditation for Public Safety Program standards, concise and consistency with other policies, updated Professional Standards and Training Bureau.

**Policy 316 Officer Response to Calls** - updated to address California Accreditation for Public Safety Program standards, corrections to punctuation and spacing.

**Policy 419 Fare Evasion and Proof of Payment** – remove specified penalties.

**Policy 424 Rapid Response and Deployment** - updated to address California Accreditation for Public Safety Program standard 11.3.1 regarding response to active shooter.

**Policy 436 Field Training Officer Program** – updated to address California Accreditation for Public Safety Program standards.

**Policy 804 Property and Evidence Section** - updated to address California Accreditation for Public Safety Program standards.

Respectfully,

A handwritten signature in cursive script that reads "Wendy Sanchez".

Wendy Sanchez #21  
Lieutenant Support Services  
Bay Area Rapid Transit Police Department

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## Lexipol Release Notes

### **Policy 200** May 2026

This policy has been updated to address California Accreditation for Public Safety Program standards. Changes to this policy include:

- **ORGANIZATIONAL CHART** has been added as a new section to address standard 1.1.1, which requires an agency to have an organizational chart that is reviewed and updated annually and is accessible to all members. KMS automatically adds all new sections to the bottom of the policy so as not to alter any agency-specific customization. To move the new section to the location Lexipol recommends (below **DIVISION MAJORS**), first accept all updates. Then, while in the edit mode, hold the cursor over **ORGANIZATIONAL CHART**, right-click for options, and select the option "Move." The section titles will appear. Select **DIVISION MAJORS** and click "Move" once more. You will be prompted to select "Position Above" or "Position Below." Select "Position Below." KMS will refresh, the new section will be in the correct location, and the other sections will be renumbered accordingly. Your agency can also accept all updates without relocating the section, but that is not recommended. One of the section names is based on a text entity and may vary depending on how you answered the General Information Questionnaire.

Unrelated to the accreditation update, additional changes include:

- **PURPOSE AND SCOPE** has been updated to be more concise and for consistency with other policies in your manual.
- **POLICY** has been added as a new section for consistency with other policies in your manual. KMS automatically adds all new sections to the bottom of the policy so as not to alter any agency-specific customization. To move the new section to the location Lexipol recommends (below **PURPOSE AND SCOPE**), first accept all updates. Then, while in the edit mode, hold the cursor over **POLICY**, right-click for options, and select the option "Move." The section titles will appear. Select **PURPOSE AND SCOPE** and click "Move" once more. You will be prompted to select "Position Above" or "Position Below." Select "Position Below." KMS will refresh, the new section will be in the correct location, and the other sections will be renumbered accordingly. Your agency can also accept all updates without relocating the section, but that is not recommended.
- In **SUCCESSION OF COMMAND**, spacing has been corrected.

### **Policy 316** May 2026

This policy has been updated to address California Accreditation for Public Safety Program standards. Changes to this policy include:

- **ANNUAL POLICY REVIEW** has been added as a new section to address standard 8.1.1(c) regarding annual review of this policy.

Unrelated to the accreditation update, additional changes include:

- **PURPOSE AND SCOPE** has been updated for clarity.
- **POLICY** has been added as a new section for consistency with other policies in your manual. KMS automatically adds all new sections to the bottom of the policy so as not to alter any agency-specific customization. To move the new section to the location Lexipol recommends (below **PURPOSE AND SCOPE**), first accept all updates. Then, while in the edit mode, hold the cursor over **POLICY**, right-click for options, and select the option "Move." The section titles will appear. Select **PURPOSE AND SCOPE** and click "Move" once more. You will be prompted to

select "Position Above" or "Position Below." Select "Position Below." KMS will refresh, the new section will be in the correct location, and the other sections will be renumbered accordingly. Your agency can also accept all updates without relocating the section, but that is not recommended.

- In **COMMUNICATIONS RESPONSIBILITIES**, spacing and punctuation have been corrected.
- In **REQUESTING EMERGENCY ASSISTANCE, COMMUNICATIONS RESPONSIBILITIES**, and **SUPERVISORY RESPONSIBILITIES**, spacing has been corrected.

#### **Policy 424 May 2026**

This policy has been updated to address California Accreditation for Public Safety Program standard 11.3.1 regarding response to active shooter or active aggressor incidents. Changes to this policy include:

- In **PLANNING**, content has been updated to address multiple requirements in the standard, and grammar has been corrected.
- **ANNUAL REVIEW** has been added as a new section to address the standard requirement that the agency conduct a documented annual review of related policies and training. KMS automatically adds all new sections to the bottom of the policy so as not to alter any agency-specific customization. To move the new section to the location Lexipol recommends (below **PLANNING**), first accept all updates. Then, while in the edit mode, hold the cursor over **ANNUAL REVIEW**, right-click for options, and select the option "Move." The section titles will appear. Select **PLANNING** and click "Move" once more. You will be prompted to select "Position Above" or "Position Below." Select "Position Below." KMS will refresh, the new section will be in the correct location, and the other sections will be renumbered accordingly. Your agency can also accept all updates without relocating the section, but that is not recommended.

Unrelated to the accreditation update, additional changes include:

- In **TRAINING**, list formatting has been corrected, a serial comma has been added, grammar has been corrected, and the Edit Level has been changed from "Best Practice" to "State."

#### **Policy 436 May 2026**

This policy has been updated to address California Accreditation for Public Safety Program standards. Changes to this policy include:

- In **FIELD TRAINING MANUAL**, content has been added to address standard 6.8.4(e), which requires standardized evaluation guidelines to be used by field training officers, and gendered pronouns have been replaced.

Unrelated to accreditation, additional changes include:

- In **PURPOSE AND SCOPE**, spacing has been corrected.
- In **FIELD TRAINING OFFICER**, gendered pronouns have been replaced.

#### **Policy 804 May 2026**

This policy has been updated to address California Accreditation for Public Safety Program standards. Changes to this policy include:

- **PROPERTY BUREAU SECURITY** has been added as a new section to address standard 12.1.7, which requires the property bureau to implement enhanced safety measures to safeguard high-risk and valuable items. The section name is based on a text entity and may vary depending on how you answered the General Information Questionnaire. KMS automatically adds all new

sections to the bottom of the policy so as not to alter any agency-specific customization. To move the new section to the location Lexipol recommends (below **POLICY**), first accept all updates. Then, while in the edit mode, hold the cursor over **PROPERTY BUREAU SECURITY**, right-click for options, and select the option "Move." The section titles will appear.

Select **POLICY** and click "Move" once more. You will be prompted to select "Position Above" or "Position Below." Select "Position Below." KMS will refresh, the new section will be in the correct location, and the other sections will be renumbered. Your agency can also accept all updates without relocating the section, but that is not recommended.

- In **DISPOSITION OF PROPERTY**, content has been added to address standard 12.1.8(f), which requires the directive to include documentation of all property disposal.
- **INSPECTIONS OF THE EVIDENCE ROOM** has been renamed **INSPECTIONS, INVENTORIES, AND AUDITS**, and content has been updated to align with standards 12.1.4(a)-(d), which address the handling, storage, and inventory of evidence and property in the agency's custody, and 12.1.5, which requires an annual audit.
- **ANNUAL AUDIT REQUIREMENTS** has been added as a new section to address standard 12.1.5, which requires specific sampling of property during audits in certain circumstances.