



EXECUTIVE DECISION DOCUMENT

GENERAL MANAGER APPROVAL:		GENERAL MANAGER ACTION REQ'D:		
DocuSigned by: <i>Michael Jones</i> 47000790F2D7463...				
DATE: 5/13/2025 6/6/2025		BOARD INITIATED ITEM: Yes		
Originator/Prepared by: Myra Francisco Dept: M&E Acquisition Support	General Counsel	Chief Financial Officer	District Secretary	BARC
DocuSigned by: <i>Myra Francisco</i> 68958454E564412...	DocuSigned by: <i>Amelia Sandoval</i> 2528C067C44147D...	Signed by: <i>Stephen Beach</i> 7D9A7C6E7348456...	DocuSigned by: <i>Robert Franklin</i> AFF4529E1F0D45C...	DocuSigned by: <i>Shane Edwards</i> 8128A2EB2F014F3...
Signature/Date: 6/2/2025	6/2/2025 []	6/2/2025 []	6/6/2025 []	6/2/2025 []

Award of Agreement No. 6M3752 for Uniforms and Mat Rental, and Cleaning Services

PURPOSE:

To obtain Board authorization for the General Manager to enter into Agreement No. 6M3752 with Cintas Corporation No. 2 ("Cintas") of Mason, Ohio for Uniforms and Mat Rental, and Cleaning Services, for an amount not-to-exceed \$2,585,000.00.

DISCUSSION:

Heat, flame-resistant and fire-retardant uniforms are required by the Electrical & Train Control Department, and Trackway & Structure Department, because certain work areas require special safety features to meet CAL OSHA guidelines. This Agreement provides uniforms and mat rental, and cleaning services that meet these guidelines, including all labor, equipment, and materials required on a weekly basis and as needed. The services to be provided under this Agreement will include, but are not limited to, initial uniform orders, sizing and delivery to ten or more District locations; employee uniform weekly rental and cleaning services; uniform clothing emblems; uniform clothing repair and replacements; mat rental and cleaning services; on-site inventory; employee turnover; storage bins (locking) and clothing racks; and scheduling.

The California Public Contract Code, Section 10298 permits the Director of the California Department of General Services (DGS) to consolidate the needs of its agencies for goods and services, and establish contracts and master and cooperative agreements, that leverage the State of California's buying power.

The DGS has entered a competitively procured Agreement with Cintas, permitting eligible

public agencies, including BART, to enter into agreements with suppliers/vendors awarded these contracts without further competitive solicitation; therefore, saving staff time and expense.

Pursuant to the District's Non-Federal Small Business Program, the Office of Civil Rights has determined that the District's Non-Federal Small Business Program is not applicable to this cooperative agreement. The District must utilize the services of Cintas, the designated service provider selected by the State of California Department of General Services. Therefore, no Small Business Prime Preference was set for this Agreement.

Pursuant to the District's Non-Discrimination Program for Subcontracting, the Availability Percentages are 5.5% for Minority Business Enterprises (MBEs) and 2.8% for Women Business Enterprises (WBEs). Cintas will not be subcontracting any portion of the Work, and therefore, the provisions of the District's Non-Discrimination Program for Subcontracting do not apply.

FISCAL IMPACT:

Funding for this Agreement will include the following estimated expenditures:

FY26 (July 1, 2025 - June 30, 2026)	\$620,000.00
FY27 (July 1, 2026 - June 30, 2027)	\$655,000.00
FY28 (July 1, 2027 - June 30, 2028)	\$655,000.00
FY29 (July 1, 2028 - June 30, 2029)	\$655,000.00
TOTAL	\$2,585,000.00

The term of this Agreement will be two (2) years from the date of execution, with two (2) option years, exercisable by the District at its sole discretion, to extend the term of this Agreement for one (1) year each. The initial two (2) year term is for an amount not-to-exceed \$1,275,000.00, and the two (2) option years of the Agreement are for an amount not-to-exceed \$655,000.00 per option. The total compensation to be paid to Cintas over four (4) years shall not exceed the sum of \$2,585,000.00. However, Cintas may receive a lesser amount depending upon the District's actual need for Cintas's services.

The Agreement will be funded by the Maintenance Operating Budget (Departments 0802800 – Traction Power, 0802041 – Electrical/Mechanical Maintenance, 0802831 - Tracks/Wayside/Grounds/Structure, 0802873 – Right of Way Capital Maintenance), account 681500 – Other Non-Professional Services). The budget for subsequent years will be included in the proposed annual operating budget, which is subject to Board approval and subject to option year extension(s) of State of California DGS MSA No. 5-24-99-44-01. This action is not anticipated to have any fiscal impact on unprogrammed District reserves in the current Fiscal Year.

ALTERNATIVES:

Seeking another supplier through District's own competitive solicitation process, which may delay the services and increase the District's procurement costs. Staff would not expect alternative proposals to result in better pricing.

RECOMMENDATION:

Based on Staff evaluation and certification by the Office of the Chief Financial Officer that the funds are available for this purpose, it is recommended that the Board adopt the following Motion.

MOTION:

The General Manager is authorized to utilize State of California DGS MSA No. 5-24-99-44-01 and its amendments to enter into Agreement No. 6M3752 with Cintas Corporation No. 2 for Uniforms and Mat Rental, and Cleaning Services for an amount of \$1,275,000.00. The General Manager is also authorized to exercise up to two (2) one-year options for \$655,000.00 per option, and a total not-to-exceed sum of \$2,585,000.00 for this Agreement, subject to option year extension(s) of State of California DGS MSA No. 5-24-99-44-01.