

Department Badges

1052.1 PURPOSE AND SCOPE

The department badge and uniform patch as well as the likeness of these items and the name of the Bay Area Rapid Transit Police Department are property of the Department and their use shall be restricted as set forth in this policy.

1052.2 POLICY

The uniform badge shall be issued to department members as a symbol of authority and the use and display of departmental badges shall be in strict compliance with this policy. Only authorized badges issued by this department shall be displayed, carried or worn by members while on duty or otherwise acting in an official or authorized capacity.

1052.2.1 FLAT BADGE

All ranks above officer will be provided a ~~D~~ department flat badge reflecting their current position within the department. These flat badges are the property of the police department and must be turned in upon retirement, resignation, reclassification to a non-sworn position, or termination from the District. Detectives, Sergeants, Lieutenants, and Deputy Chiefs who are promoted must exchange their flat badges for their new position within the department along with their duty badge.

Officers may purchase a flat badge bearing the number within the sequential series for the rank of police officer at their own expense. These flat badges are the property of the individual officer and may be retained upon retirement from the District. Officers who are terminated or reclassified to a non-sworn position must turn in their flat badges, however the cost will be reimbursed by the Department. Officers must contact the Support Services ~~lieutenant~~ supervisor to obtain an authorization form ~~in-order~~ to purchase their flat badge.

The use of the flat badge is subject to all of the same provisions of the departmental policy as the uniform badge.

- (a) Should the flat badge become lost, damaged, or otherwise removed from the officer's control, he/she shall make the proper notifications as outlined in the Policy Manual 700.
- (b) Upon retirement ~~and with the written approval of the Chief of Police~~, sworn members who honorably retire from the department will be provided a retirement flat badge at no expense.
- (c) Sworn members who retired when the shield badges were issued may obtain a retirement star flat badge once they have completed a department range qualification. The retirement star flat badge will be provided at no expense. If a retired officer does not complete the range qualification they will not be issued ~~or allowed to purchase a~~ retirement star flat badge, unless approved by the Chief of Police.
- (d) The purchase, carrying or display of a flat badge is not authorized for non-sworn personnel.

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1052.2.2 CUSTOM BADGES

Ranks of Lieutenant and above have the option to purchase custom duty badges made of gold, with custom etching, and their initials in place of a badge number. Rank of Sergeant will have the option to purchase a custom duty badge made of gold, with custom etching, and their badge number. These badges must be purchased through the Ed Jones Company. The complete cost of this badge will be paid for by the individual. These badges will remain the property of the employee upon retirement. [Employees must contact the Support Services supervisor to obtain an authorization form in order to purchase the badge.](#)

1052.2.3 NON - SWORN IDENTIFICATION CARDS AND BADGES

Badges and departmental identification cards issued to non-sworn personnel shall be clearly marked to reflect the position of the assigned employee (i.e., Revenue Protection Guard, Community Service Officer, Dispatcher).

- (a) Non-sworn personnel shall not display any department badge except as a part of his/her uniform and while on duty, or otherwise acting in an official and authorized capacity.
- (b) Non-sworn personnel shall not display any department badge or represent him/herself, on or off duty, in such a manner which would cause a reasonable person to believe that he/she is a sworn peace officer.

1052.2.4 RETIREE UNIFORM BADGE

Upon honorable retirement, all sworn employees will be provided their assigned duty badge with the option of [an "Honorably Retired" ribbon added to the top of the badge,](#) having the badge attached to a plaque, or [encased in Lucite at no cost.](#) The badge is provided to commemorate their service with the BART Police Department. It is intended that the [retired employee's](#) duty badge, [badge](#) attached to the plaque or placed in Lucite be used only as private memorabilia as other uses of the badge may be unlawful or in violation of this policy.

1052.2.5 PROMOTION UNIFORM BADGE

[Upon the end of assignment or promotion, Detectives, Sergeants, Lieutenants and Deputy Chiefs will have the option to purchase the replacement badge to keep their previous rank duty badge. The back of the badge will be stamped or plated to show that the badge is no longer valid for official use. Employees must contact the Support Services Supervisor to obtain a Chief's authorization form to purchase the badge. Department issued flat badge of previous rank may not be purchased.](#)

1052.3 UNAUTHORIZED USE

Except as required for on-duty use by current employees, no badge designed for carry or display in a wallet, badge case or similar holder shall be issued to anyone other than a current or honorably retired peace officer in accordance with Policy 1055.

Department badges are issued to all sworn employees and civilian uniformed employees for official use only. The department badge, shoulder patch or the likeness thereof, or the department name

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shall not be used for personal or private reasons including, but not limited to, letters, memoranda, and electronic communications such as electronic mail or web sites and web pages.

The use of the badge, uniform patch and department name for all material (printed matter, products or other items) developed for department use shall be subject to approval by the Chief of Police.

Employees shall not loan their department badge or identification card to others and shall not permit their badge or identification card to be reproduced or duplicated.

1052.4 PERMITTED USE BY EMPLOYEE GROUPS

The likeness of the department badge shall not be used without the expressed authorization of the Chief of Police and shall be subject to the following:

- (a) The employee associations may use the likeness of the department badge for merchandise and official association business provided they are used in a clear representation of the association and not this department. The following modifications shall be included:
 - 1. The text on the upper and lower ribbons is replaced with the name of the employee association.
 - 2. The badge number portion displays the acronym of the employee association.
- (b) The likeness of the department badge for endorsement of political candidates shall not be used without the expressed approval of the Chief of Police.