



EXECUTIVE DECISION DOCUMENT

GENERAL MANAGER APPROVAL:		DocuSigned by: <i>Michael Jones</i> 47000790F2D7463...		GENERAL MANAGER ACTION REQ'D:	
DATE: 6/2/2026		6/17/2026		BOARD INITIATED ITEM: No	
Originator/Prepared by: Kevin McDonald Dept: Customer Dev & Station Access		General Counsel		Chief Financial Officer	
Signature/Date: <i>Kevin McDonald</i> F2646BBA98C45E 6/12/2026		DocuSigned by: <i>Amelia Sandoval-Smith</i> 2528C067C44147D... 6/12/2026 []		Signed by: <i>Joseph Beach</i> 7D9A7C6E7348456... 6/12/2026 []	
				DocuSigned by: <i>Robert Franklin</i> AFF4529E1F0D45C... 6/17/2026 []	
				Signed by: <i>Boris Lipkin</i> 2DFBAED027824E9... 6/12/2026 []	

Authorization to extend Agreement No. 6M6148 for the East Bay Paratransit Consortium (EBPC) Paratransit Coordinator's Office (PCO)

PURPOSE:

To obtain Board authorization for the General Manager, acting jointly with Alameda-Contra Costa Transit District (AC Transit), to execute one or more amendment(s) to extend the term of Agreement No. 6M6148 with Paratransit, Inc. to provide Paratransit Coordinator's Office (PCO) consulting services for the East Bay Paratransit Consortium (EBPC), for up to six additional months.

DISCUSSION:

Since 1994, BART and AC Transit have jointly provided ADA paratransit services in their overlapping service area as the EBPC. The PCO was created at the inception of the EBPC to serve as a neutral, central point of contact between AC Transit and BART, coordinate the activities of the paratransit program, prepare and analyze financial and detailed operating data, and oversee activities of the paratransit broker and service providers. The PCO provides the critical function of impartial, independent review of performance, service quality, and budgets, and assists with grant management and administration of the East Bay Paratransit Advisory Committee. The PCO function is well received by both internal and external auditors as an effective method of providing checks and balances to the EBPC.

AC Transit is the lead agency for the procurement of the PCO contract. On October 10, 2022, AC Transit issued an RFP for PCO Services, and did not receive any proposals in response to the solicitation. The agencies subsequently extended the contract with the incumbent firm, Paratransit, Inc., through June 30, 2024. AC Transit re-issued the RFP on November 28, 2023, and once again did not receive any proposals. On May 8, 2024, the AC Transit Board of Directors approved the AC Transit General Manager to enter into direct negotiations with any interested firm. AC Transit conducted outreach to several firms and

determined Paratransit, Inc. to be the most qualified available vendor. The agencies subsequently extended the contract with Paratransit, Inc. through June 30, 2026. In the interim period, the agencies conducted a Request for Information (RFI) to gain feedback on the solicitation and how it might be structured in the future.

AC Transit issued an RFP for a new contract for PCO services on May 29, 2026 and requires additional time to complete the procurement process. Therefore, staff are requesting an extension of the current contract with Paratransit, Inc., for up to an additional six months, through December 31st, 2026. The extension will be memorialized in one or more amendment(s) to the existing agreement

The Office of General Counsel will approve any such amendment(s) as to form prior to execution.

FISCAL IMPACT:

The total value of the amendment(s) will not exceed \$149,556 for the period of July 1, 2026, through December 31, 2026. AC Transit and BART each pay 50 percent (50%) of the costs. This differs from the usual EBPC cost sharing arrangement, in which AC Transit pays 69% and BART pays 31% of costs, because the PCO provides management services equally to both agencies. Therefore, the maximum obligation for BART for an additional six-month term will not exceed \$74,778.

The cost to BART for this expense was budgeted in the FY 2027 Adopted Budget within the Customer Access and Accessibility Department (Department #1102492, Account No. 686630).

This action is not anticipated to have any fiscal impact on unprogrammed District reserves in the current Fiscal Year. Funding for subsequent years will be included in the proposed annual operating budget, which is subject to Board approval.

ALTERNATIVES:

With approval by both agencies, either BART or AC Transit could bring this function in house, but this could increase costs and eliminate the benefits of having an independent, third-party liaison to coordinate the agencies and receive customer complaints. Additionally, this would result in a lapse in this critical support function.

RECOMMENDATION:

It is recommended that the Board adopt the following motion:

MOTION:

The General Manager, acting jointly with AC Transit, is authorized to execute one or more amendment(s) to extend Agreement No. 6M6148 (AC Transit Agreement No. 2023-1573),

Authorization to extend Agreement No. 6M6148 for the East Bay Paratransit Consortium (EBPC) Paratransit Coordinator's Office (PCO) (cont.)

for the East Bay Paratransit Consortium (EBPC) Paratransit Coordinator's Office (PCO) services, for up to six additional months for an amount not to exceed \$149,556 with BART and AC Transit each responsible for 50% of the costs (up to \$74,778 each).