



EXECUTIVE DECISION DOCUMENT

GENERAL MANAGER APPROVAL:		DocuSigned by: <i>Michael Jones</i> 47000790F2D7463...		GENERAL MANAGER ACTION REQ'D: n/a	
DATE: 5/18/2026		6/17/2026		BOARD INITIATED ITEM: No	
Originator/Prepared by: Johanna Montilla - Contractor Dept: OCIO		General Counsel		Chief Financial Officer	
DocuSigned by: <i>Johanna Montilla</i> 22158D481AAFA0B		DocuSigned by: <i>Amelia Sandoval-Smith</i> 2528C067C44147D...		Signed by: <i>Joseph Beach</i> 7D9A7C6E7348456...	
Signature/Date: 6/16/2026		6/16/2026		6/16/2026	
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				District Secretary	
				DocuSigned by: <i>Robert Franklin</i> AFF4529E1F0D45C...	
				6/17/2026	
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				BARC	
				DocuSigned by: <i>Pamela Herlihy</i> 3BB24D65B8724F5...	
				6/16/2026	
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Agreement through Dell Technologies for Microsoft Enterprise Software Licenses

PURPOSE:

To obtain Board authorization for the General Manager, or his designee, to enter into a Microsoft Enterprise License Agreement (“Agreement”), through reseller Dell Marketing, L.P. (“Dell”), for Microsoft software licenses for a three-year term, in an amount not-to-exceed \$4,562,800.

DISCUSSION:

This Agreement is for the purchase of software licenses for Microsoft Office 365 products, collaboration software, database, and server software. Microsoft 365 licenses provide BART employees with essential productivity, communication, and collaboration tools, including Outlook, Teams, Word, Excel, PowerPoint, SharePoint, and OneDrive. These licenses support daily business operations across both operational and administrative functions by enabling secure communication, document management, information sharing, and collaboration.

This Agreement includes pricing from Dell based upon the County of Riverside's competitively awarded agreement with Microsoft, that includes the Microsoft Enterprise software licenses.

The Office of the Chief Information Officer (“OCIO”) evaluated several alternatives to procure the most cost-effective agreement for Microsoft Enterprise Licenses and has determined that using the County of Riverside's cooperative Microsoft license agreement,

obtained through Dell, a reseller of Microsoft licenses, provides the greatest level of savings to the District.

The County of Riverside has established a Microsoft Master Agreement that serves as a licensing solution and is available for other governmental entities in California. This agreement enables other governmental entities to obtain Microsoft services at discounted rates, providing the ability to lock in pricing for a specified duration, amortize costs over multiple years, and adjust commitments on hosted services as needed, while allowing them to order lower volumes. The Riverside cooperative agreement was competitively bid by the County of Riverside.

The budget includes a projected FY27 - FY29 forecast contingency to ensure that additions to the District workforce may be licensed for Microsoft Office software, including Outlook (email, calendaring, and task managing), Teams (workspace chat, video conferencing, and file sharing), and SharePoint (web-based collaboration platform).

Pursuant to the District's Non-Federal Small Business Program, the District conducted an analysis and determined that there are no certified Small Businesses certified by the California Department of General Services available for proposing this Agreement. Therefore, no Small Business Prime Preference was set for this Agreement.

The Office of the General Counsel will approve the Agreement as to form prior to execution.

FISCAL IMPACT:

The proposed agreement is for an amount not-to-exceed \$4,562,800 over three years, which includes the base purchase amount plus a \$100,000 true-up reserve amount. The price increase is primarily driven by the number of licenses, a higher level of coverage to meet District demands, and annual escalation in costs. Funding is included in OCIO's FY27 Adopted Budget (Dept 0504460, Account 681355). Funding will be requested for subsequent budgets.

Proposed funding is as follows:

FY27	\$1,385,999.73
FY28	\$1,507,919.73
FY29	\$1,568,879.73
FY27-FY29	\$100,000.00
(True-Up Reserve Amount)	
Total	\$4,562,799.19

*Funding is expected to begin on 9/2026

This action is not anticipated to have any Fiscal Impact on unprogrammed District reserves in the current Fiscal Year.

ALTERNATIVES:

The District could decline an Agreement through the County of Riverside and seek alternate, independent proposals. BART Staff would experience delay and interruption to the licensed Microsoft applications, used for essential daily operations.

RECOMMENDATION:

It is recommended that the Board adopt the following motion.

MOTION:

The General Manager, or his designee, is authorized to enter into a Microsoft Enterprise License Agreement using the pricing of the County of Riverside's competitively awarded agreement, through reseller Dell Marketing, L.P. for a three-year term, in an amount not-to-exceed \$4,562,800.