

SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT
2150 Webster Street, Oakland, CA 94612

NOTICE OF MEETING MINUTES
OFFICE OF CIVIL RIGHTS
BUSINESS ADVISORY COUNCIL

Wednesday, May 22, 2024
1:00 p.m. – 3:00 p.m.

A meeting of the Office of Civil Rights Business Advisory Council (BAC) was held on Wednesday, May 22, 2024, from 1:00 p.m. to 3:00 p.m. at BART Headquarters, Room 161, 2150 Webster Street, Oakland, CA 94612 via Zoom videoconference and in person at BART Headquarters.

Members Present: Lydia So, Darolyn Davis, Oscar Zavaleta, Leo Scott, Erin Hanigan, Emanuel Hyppolite, Ethan Hartsell, Danelle Tucker, Que Alicea

Absent Members: Cameryn Erickson, Shaune Gbana, Mahsa Azad, Debra Roak, Paola Santana

Guests and Staff: Director Robert Raburn, John Mazza, Byron Toma, Lilian Lopez, Christian Israelian, Devika Anand, Alexi Chacon, Joseph Towner, Hoa Sin, Julian Chacon, Sarah Grant, Kay Tsen, Joe Partida, Veronica Zamani

AGENDA

1. Roll Call and Public Introductions
2. Approval of Meeting Minutes (For Action)
 - March 27, 2024, meeting minutes were approved. Leo Scott moved to approve, and Que Alicea seconded the motion.
3. Performance & Data Analytics (PDA) Presentation on 2024 Rule Updates to the Department of Transportation's Diverse Business Enterprise Program (Presentation by Julian Chacon) (For Information)
 - Julian Chacon presented an overview of new rules for the DBE Program, which include increased personal net worth and program size thresholds along with more proactive measures on monitoring and oversight.
4. Labor Compliance Unit Presentation on Overview of Labor Compliance Measures (Presentation by Kay Tsen and Sarah Grant) (For Information)
 - Kay Tsen and Sarah Grant presented on labor codes that protect subcontractors in public works projects through measures including prevailing wage requirements.
5. PDA Presentation on Federal Transit Administration Core Capacity Q2 Report (Presentation

by Joseph Towner) (For Information)

- Joseph Towner presented on DBE participation in the Federal Transit Administration Core Capacity Program, which has a projected DBE participation rate of 12.6%.
- BAC members asked if it is possible to determine DBE participation rates amongst construction contracts and professional services agreements in the Federal Transit Administration Core Capacity Program.

6. Update on Business Advisory Council Recruitment Efforts (Presentation by Alexi Chacon) (For Information)

- Alexi Chacon provided an update on Business Advisory Council recruitment efforts, which included distributing application information to local Community Based Organizations and hosting an outreach event to discuss the application process.
- Director Raburn suggested that the application information be advertised directly on the bart.gov webpage.

7. PDA Presentation on 2024 Small Business Summit Debrief (Presentation by Alexi Chacon) (For Information)

- Alexi Chacon presented the results of a feedback survey completed by attendees of the 2024 Small Business Summit. All survey responders were satisfied with their overall experience at the event.

8. Administrative Discussion (For Information)

- BAC members suggested logistical improvements for the next Small Business Summit, such as having an overflow room since the Boardroom was at capacity during the opening remarks and panel segment of the summit.

9. General Discussion and Public Comment (an opportunity for members of the public to address the BAC on matters under their jurisdiction and not on the agenda) (For Information)

- Mydria Clark submitted a written public comment requesting that spots on the BAC be reserved for prime contractors.

10. Adjournment

- Que Alicea moved to adjourn, and Erin Hanigan seconded the motion.

BART provides services/accommodations upon request to persons with disabilities and individuals who are limited English proficient who wish to address Committee matters. A request must be made within one and five days in advance of Board/Committee meetings, depending on the service requested. Please contact the Office of the District Secretary at (510) 464-6083 for information.

2024 Meeting Schedule

The Business Advisory Council will meet on the following dates in The San Francisco Bay Area Rapid Transit District - in the BART Bid Room, 2150 Webster Street, Oakland, California 94612, unless noted otherwise.

DATE TIME LOCATION

January 31	1:00pm – 3:00pm	Via Zoom/BART HQ
March 27	1:00pm – 3:00pm	Via Zoom/BART HQ
May 22	1:00pm – 3:00pm	Via Zoom/BART HQ
July 17	1:00pm – 3:00pm	Via Zoom/BART HQ
September 11	1:00pm – 3:00pm	Via Zoom/BART HQ
November 6	1:00pm – 3:00pm	Via Zoom/BART HQ