



EXECUTIVE DECISION DOCUMENT

GENERAL MANAGER APPROVAL: <div style="border: 1px solid black; padding: 2px; display: inline-block;"> DocuSigned by: <i>Michael Jones</i> <small>47000790F2D7463...</small> </div>		GENERAL MANAGER ACTION REQ'D: na		
DATE: 7/15/2025 8/7/2025		BOARD INITIATED ITEM: No		
Originator/Prepared by: Angie West Dept: Desktop and Network Services Signature/Date: <div style="border: 1px solid black; padding: 2px; display: inline-block;"> DocuSigned by: <i>Angie West</i> <small>B32313CF204147A...</small> 8/7/2025 </div>	General Counsel <div style="border: 1px solid black; padding: 2px; display: inline-block;"> DocuSigned by: <i>Amelia Sandoval-Smith</i> <small>2528C067C44147D...</small> 8/7/2025 [] </div>	Chief Financial Officer <div style="border: 1px solid black; padding: 2px; display: inline-block;"> Signed by: <i>Joseph Beach</i> <small>7D9A7C6E7348456...</small> 8/7/2025 [] </div>	District Secretary <div style="border: 1px solid black; padding: 2px; display: inline-block;"> DocuSigned by: <i>Robert Franklin</i> <small>AFF4529E1F0D45C...</small> 8/7/2025 [] </div>	BARC <div style="border: 1px solid black; padding: 2px; display: inline-block;"> DocuSigned by: <i>Pamela Herd</i> <small>3BB24D65B8724F5...</small> 8/7/2025 [] </div>

Change Order No. 1 to Computer Software Agreement with Dell Marketing LLP for Microsoft Enterprise Software

PURPOSE: To obtain Board authorization for the General Manager to execute Change Order No. 1 to the Microsoft Enterprise License Agreement with Dell Marketing, LLP, for an amount not to exceed \$400,000.00.

DISCUSSION:

On August 24, 2023, the Board authorized the award of the District's Microsoft Enterprise License Agreement to Dell Marketing, LP, utilizing the County of Riverside's competitively awarded agreement, for a three-year term for \$1,628,051.85. This fiscal year, the District will require additional online storage and databases to continue the expansion of digital communications and collaboration for the BART workforce. Therefore, an adjustment to the storage purchase is required.

This increase in storage will position the District to continue the rollout of SharePoint, expand the usage of Teams workspace chat, videoconferencing, file sharing, and a Districtwide collaboration platform.

Change Order No. 1 supports the expansion of digital collaboration and communication technology in Fiscal Year FY26 within the District and includes the following:

- An increase in Microsoft SharePoint Online Storage
- An increase in SQL Server licenses
- An increase in Github Online licenses

The Office of the General Counsel will approve this Change Order as to form prior to

execution. The Procurement Department will review this Change Order for compliance with procurement guidelines prior to execution.

FISCAL IMPACT:

The subject EDD proposes additional funding in the amount of \$400,000.00 for Fiscal Year 2026. Funds will be absorbed by the Office of the Chief Information Officer operating budget (Dept 0504460, Account 681355).

The proposed funding is as follows:

	Current Agreement	Change Order Amount (FY26)	Total Contract Amount
FY26	\$1,128,000.00	\$400,000.00	\$1,528,000.00

This action will not have a Fiscal Impact on unprogrammed District reserves in the current Fiscal Year. The license costs are consistent with the government discounts achieved with the original agreement.

ALTERNATIVES:

If declined, the District would experience substantial interruptions to daily operations and the inability to extend the usage of SharePoint services to the remaining BART Workforce. It will also prevent the upgrade of SQL Servers within the District Office that require newer versions.

RECOMMENDATION:

Approve the following motion.

MOTION:

The General Manager or his designee is authorized to execute Change Order No. 1 to the Microsoft Enterprise License Agreement with Dell Marketing LLP for an amount not to exceed **\$400,000** for Fiscal Year FY26.

