

EXECUTIVE DECISION DOCUMENT

GENERAL MANAGER APPROVAL:		uned by: U Jones 0F2D7463	GENERAL MANAGER ACTION REQ'D:		
DATE: 9/6/2023 9/21/2023			BOARD INITIATED ITEM: No		
Originator/Prepared by: Daniel	Gene	ral Counsel	Controller/Treasurer	District Secretary	BARC
Cooperman Dept: General Manager 2F85CBF3E93C	sperman Jeau	usigned by: NA EUAN D7B3A73E74E8	Chris Gan EE11C8CEEEA04FD		DocuSigned by: Val Menoffi AA8F1409A8F748E
Signature/Date: 9/12/2	2023 9/13	/2023	9/12/2023		9/18/2023
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Amendment to FY23 Elevator Attendant Agreement

PURPOSE:

To obtain Board authorization to amend the existing agreement with Urban Alchemy to add \$540,000 funding for FY23.

DISCUSSION:

The Elevator Attendant Program was originally launched on April 30, 2018 and has been amended and renewed each subsequent year to address sanitation and safety issues in street and platform elevators in the four downtown San Francisco BART/SFMTA stations during operating hours. Attendants greet customers, operate the elevator, collect data on the number of users and their demographics, and deter inappropriate behavior in the elevator. The current agreement is with Urban Alchemy and was originally funded to begin on January 1, 2023 and end June 30, 2023. The contract began earlier, on November 25, 2022 to cover the holiday season.

Urban Alchemy has demonstrated the capability to provide high quality attendant services in addition to their current portfolio across San Francisco. In addition, the use of Urban Alchemy advances an important public policy objective to provide job training, employment, and workforce development opportunities to formerly incarcerated, at-risk, individuals who are eligible to work but face barriers to employment.

FISCAL IMPACT:

The elevator attendant program described above is funded in the current fiscal year and was included in the FY23 operating budget. However, this overage was not budgeted. The

change order in the amount of \$540,000 is due to increases in benefits and added hours of the attendants from November 26, 2022 to June 30, 2023. This was an unfunded change in the agreement. This additional expense will be split with SFMTA.

The City and County of San Francisco has committed to BART to provide \$2 million over one year to assist BART in supporting programs such as this. Once the San Francisco funding agreement is approved, a portion of these funds will be directed to covering this overage.

ALTERNATIVES:

The alternative is to not authorize this amendment and to consequently limit the duration of the existing agreement due to the exhaustion of funds.

RECOMMENDATION:

It is recommended that the Board adopt the following motion

MOTION:

The Board authorizes the General Manager to execute an amendment to the Agreement with Urban Alchemy for Attendant services in an amount not to exceed \$540,000.