

SAN FRANCISCO BAY AREA RAPID TRANSIT DISTRICT
2150 Webster Street, Oakland, CA 94612

**NOTICE OF MEETING MINUTES
OFFICE OF CIVIL RIGHTS
BUSINESS ADVISORY COUNCIL**

Wednesday, July 16, 2025
1:00 p.m. – 3:00 p.m.

A meeting of the Office of Civil Rights Business Advisory Council (BAC) was held on Wednesday, July 16, 2025, from 1:00 p.m. to 3:00 p.m. at BART Headquarters, Multipurpose Room, 2150 Webster Street, Oakland, CA 94612 via Zoom video conference and in person at BART Headquarters.

Members Present: H. Seng Kwok, Arash Firouzjaei, Que Alicea, Emmanuel Hyppolite, Danelle Tucker, and Mahsa Azad

Absent Members: Shaune Gbana, Debra Roak, Erin Hanigan, Paola Santana, and Mydria Clark

Staff & Guests: Rudy Garza, Hoa Sin, Joseph Towner, Lilian Lopez, Alexandra Arroyo, Sameer Bawa, Director Robert Raburn, Paul Van Der Wel, Yogesh Prashar, Gray (rinov7692), Cynthia Moten, Manasi Prashar, Leticia Vaca Williams and Kate Pocrass

AGENDA

1. Roll Call and Public Introductions
2. Approval of Meeting Minutes (For Action)
 - March 19, 2025, meeting minutes were approved. Que Alicea moved to approve, and Mahsa Azad seconded the motion.
3. Proposed DBE Triennial Goal for FFY 2026–2028 Public Session (Presentation by BBC Research and Consulting) (For Information)
 - Sameer Bawa of BBC Research and Consulting presented the methodology used to establish the District’s proposed Disadvantaged Business Enterprise (DBE) triennial goal of 22.3% for Federal Fiscal Years 2026–2028 for FTA-assisted projects. Of this total, 17.4% is proposed as race-conscious and 4.9% as race-neutral.
4. Update from Procurement on Upcoming Contracts (Presentation by John Mazza) (For Information)
 - John Mazza presented the upcoming construction contracts and professional service agreements currently advertised on BART’s Doing Business webpage at: <https://www.bart.gov/about/business/procurement/lookahead>.
5. 2025 BART Small Business Summit Debrief (For Information)

- Alexandra Arroyo provided an overview of the 2025 Small Business Summit, highlighting targeted outreach efforts that included communications to approximately 3,000 local vendors via the B2Gnow database, 200 community-based organizations (CBOs), partnering agencies, and posts on the BART website. These efforts resulted in 174 attendees and 49 participating vendors and partners.
6. Strategic Planning Subcommittee Update (For Information)
 - This item was not discussed during the current meeting and will be included on the agenda for the next scheduled meeting.
 7. Administrative Discussion (For Information)
 - Rudy Garza emphasized the importance of attending BAC meetings and reminded members that, in accordance with the Bylaws on Absentee Enforcement, they must communicate in advance if they are unable to attend.
 8. General Discussion and Public Comment (an opportunity for members of the public to address the BAC on matters under their jurisdiction and not on the agenda) (For Information)
 - No Public Comment
 9. Adjournment
 - The meeting was adjourned, Mahsa Azad made the motion to adjourn and Danelle Tucker seconded the motion.

2025 Meeting Schedule

The Business Advisory Council will meet in person on the following dates in the San Francisco Bay Area Rapid Transit District (BART) Headquarters (HQ) designated conference room located at 2150 Webster Street, Oakland, California 94612, unless noted otherwise.

DATE TIME LOCATION

October 22	1:00pm – 3:00pm	Via Zoom/BART HQ
January TBD	1:00pm – 3:00pm	Via Zoom/BART HQ